

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1977
October 25, 2022**

OFFICIAL MINUTES

- Members Present:** William Murphy, Debra Golley, Shana Chudy, Erin Cornelius, Kristen Pearl, Robert Van Wicklin
- Members Absent:** Karl Northrup
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Katie Mendell, Erich Ploetz
- Staff Absent:** Crystal Wilder
- Others Present:** Isabella Wilder, Juliana O’Connell, Adalynn Andrews

Call to order of meeting
President Murphy called the regular meeting of October 25, 2022, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call – Karl Northrup (Absent)

Changes, Additions and Deletions to the Agenda
None

Approve Agenda
Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the October 25, 2022, Board of Education Meeting.

**Yes – 6
No – 0
Carried**

Public Comment
None

Presentations & Reports
School Board Recognition (October 17-21, 2022) – Superintendent Miller acknowledged Board members and thanked them for their time and commitment to ECS. Certificates of appreciation were given to Board Members.

8th Grade Trip to Washington, D.C. – Isabella Wilder, Addie Andrews and Juliana O’Connell presented an outline regarding the proposed 8th Grade Trip to Washington, D.C. June 19-21, 2023. The cost is expected to be between \$500-\$649 which will include food, lodging and tours, except for food on the bus (while traveling back and forth to D.C.). The class anticipates contributing \$50 to each student to defray the cost with the hopes of another \$50 after this year’s fundraising efforts.

Communications, Commendations
None

Informational Items
None

- Superintendent’s Report – Robert Miller**
1. State Federal Applications / Reports: Have been very busy completing and submitting required applications / reports. This list includes (but is not limited to): ESSA (Title 1), Pre-K (which was recently approved), CTLE Corrections, APPR which is being drafted, Final reports from last year, BEDS, Healthcare Worker Bonus (HWB), etc.
 2. Last week’s Board training with Tim Clarke (CA BOCES) at the retreat. If board members would like more training, either individually or in a group setting, please let Superintendent Miller know.
 3. Playoff season is in full swing.
 4. Still looking for a Science Teacher (2 other area districts & CA BOCES are looking as well).

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Principals Reports:

Katie Mendell – Elementary Principal/Director of Curriculum

1. Climate & Culture
 - a. Continuing 1:1 Teacher/Staff Interviews
 - b. Character Education
 - c. Lunch Buddy Program, Lunch Leaders, Pet Wall of Fame
 - d. Birthday Club
 - e. Upcoming Staff Luncheon and celebration of Veterans Day
2. Curriculum & Instruction
 - a. STEM activity/instruction
 - b. NYSED Computer Science & Digital Fluency Learning Standards
 - c. CA BOCES Learning Resources Department
 - d. Curriculum “quick shares”
3. Professional Development
 - a. Action Planning Template
 - b. Lead evaluator teacher observation training
 - c. Elementary Principals Association Meeting
4. Parent & Family engagement
 - a. Principal quarterly newsletter
 - b. Fire Prevention Week assembly
 - c. Ongoing attention and consideration around best practice in parent/family engagement
5. Upcoming Events
 - a. SRO Amber helping to organize Veteran’s Day assembly and supply drive for former graduates that are currently deployed.
 - b. Halloween Safety Presentation and Parade (10/31 @ 1:00 pm)
 - c. ECS to host two CA BOCES Student Program Performances (other Cattaraugus County school districts within CA BOCES Region will be invited to attend.

Erich Ploetz: MS/HS Principal

•In reference to School Board Member Appreciation Week, Mr. Ploetz thanked Board Members for their Dedication & Hard Work.

1. Curriculum Update: Kate Boutet (MS/HS PE/Health Teacher) will be attending a 3-day training sponsored by Cattaraugus County Department of Social Services for Not a Number, Child Trafficking & Exploitation Prevention Curriculum. This will be added to a unit in the MS and HS health classes in the future.
2. Advisory – up and running, 2 sessions, impromptu schoolwide quiz bowl. Monday, 10/31 PEAR Assessment, Partnerships in Education and Resilience. Optional and anonymous 61-question tool to promote socio-emotional development among teens. Working on our Veteran’s Recognition Activities.
3. Red Ribbon Week – this week, spirit week, including tear drop activity outside main office. Kids Escaping Drugs Peer2Peer Assembly this Friday, 10/28, separate MS and HS assemblies.
4. Drama Club Activities – One Acts/Monologues (Keira Baldwin, Alarice Krause, Morgan Krotz, Eleanor Meacham-Williams, Siying Sun, Adelaide Weber & Talyn Wyatt). Upcoming MS Musical – Honk Jr.! The story of the Ugly Duckling, November 9th & 10th.
5. Congratulations to Area All-State Musicians: MS – Isabella Wilder & Skye Wood (11/4 & 11/5), HS – Katie Krotz, Sophia Sundeen & Gwen DeChane (11/18 & 11/19).
6. Playoff Season for Fall Athletics – full schedule on website, kicked off by Ladies Soccer win last night over Franklinville.

Consent Items:

Moved by Van Wicklin, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 27, 2022
- b. Acknowledgement of the September 27, 2022 & October 13, 2022 Claims Auditor Reports
- c. Approval of the August 2022 Treasurer’s Report

**Yes – 6
No – 0
Carried**

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Committee Reports:

Safety Committee – Superintendent Miller reported that the committee met on Monday, October 24, 2022 (a smaller group was in attendance) and had very good conversations regarding fire drills and what needs to be worked on. A Robo Call will be made in the near future letting parents know that a Lock Down Drill will be conducted before the December Break. Two Lock Down Drills need to be completed by the end of December. At the December safety committee meeting, the members will work on the reunification plan.

Discussion Items:

None

Old Business:

None

New Business:

Moved by Cornelius, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Corrective Action Plan letter for the 2021-2022 External Audit.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Rebecca Ulinger (JCC – Teacher Education Program) as an intern at ECS from 11/1/22 – 6/1/23. Miss Ulinger will be supervised by Dr. Marie Davis, Miss Rebecca Ortiz and Mrs. Katie Mendell.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 8th Grade Trip to Washington, D.C. June 19-21, 2023.

**Yes – 6
No – 0
Carried**

Moved by Golley seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept the following bids from Auctions International for surplus items: 2010 International CE 3000 School Bus/110 \$4,000; 2005 International 3300A Bluebird W/C \$3,150; Tires & Rims \$730; Vintage BTC Metal Folding Chairs w/Cart \$62.50; Advance Convertamatic Walk Behind Auto Scrubber \$31.00; Onan 60kW standby \$4,550; Small Profile Double Drum Roller \$640.00; Vandercook Proving Machine \$26.00.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Katie Taylor (Teacher Assistant) effective at the end of the day on October 28, 2022.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Cassandra Wilson to the permanent position of Teacher Aide, retroactive to October 12, 2022, after successfully completing one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of David Andera to the permanent position of Maintenance Worker, effective October 29, 2022, after successfully completing one year of probation.

**Yes – 6
No – 0
Carried**

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Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2022-2023 Sports Coaches:

Boys Varsity Basketball	Dave McCann
Boys Junior Varsity Basketball	Zach Gelen
Boys Modified Basketball	Chris Keenan
Girls Varsity Basketball	Tracy Rozler
Girls Junior Varsity Basketball	Matt Finn
Girls Modified Basketball	Tammy Eddy
Boys & Girls Varsity Bowling	Diana Olson
Boy & Girls Varsity Alpine Skiing	TBD

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2022-2023 Advisors:

Varsity Sideline Cheerleading	Randi Metzger
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**Yes – 6
No – 0
Carried**

Moved by Cornelius, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Danielle Ulinger to the substitute cafeteria worker list at a rate of \$15.00 per hour and the substitute bus monitor list at a rate of \$15.00 per hour effective retroactive to October 5, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of April Donoghue, James Przybyla, Nick Smith and Krista Frank as homework club advisors for the 2022-2023 school year.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Van Wicklin upon the recommendation of Robert Miller, Superintendent of Schools, approval of Nakida Redeye to the substitute teacher list (non-certified) at a rate of \$115 per day and the substitute bus monitor list at a rate of \$15.00 per hour effective retroactive to October 6, 2022. These appointments are contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Barbara Putzig to the position of P/T Teacher Aide effective October 26, 2022, at a rate of \$15.00. This appointment carries a one-year probationary period which will begin on October 26, 2022 and end on October 26, 2023.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Deborah McGowan as the Art Club Advisor for the 2022-2023 school year.

**Yes – 6
No – 0
Carried**

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Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Griffin Chudy (pending SAVE completion) as a volunteer assistant for boy’s basketball for the 2022-2023 school year.

**Yes – 6
No – 0
Carried**

Moved by Cornelius, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Scorers/Timers for the 2022-2023 school year: Dan LaCroix, Glenn Hall, Matt Finn, Chris Mendell, Karl Schwartz, Tammy Eddy, Tim Grinols, Dave McCann, Griffin Chudy, Tracie Myers and Danielle Norton.

**Yes – 6
No – 0
Carried**

Policy
None

CSE/CPSE Recommendations

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500290, 900501424, 9020500808, 900501418, 900500878, 900500812, 900500236, 900501223, 900501365, 900501064, 900500404, 900501228, 900500421, 900500256, 900501330, 900500807, 90501536, 900500433, 900501469) at its meeting on October 25, 2022 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations September 21 – October 19, 2022.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of October 25, 2022, at 6:43 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk